



**WASHINGTON COUNTY COMMUNITY COLLEGE  
CALAIS, MAINE**

**Criminal Justice Conservation Law Department  
Semester: Spring 2020**

**COURSE NUMBER:** CMJ 251 **CREDIT HOURS:** 3  
**COURSE TITLE:** Criminal Justice Technical Skills Course  
**PREREQUISITES:** CMJ 101 and CMJ 102  
**CO-REQUISITES:** [Click here to enter text.](#)

<b>INSTRUCTOR</b>	<b>PHONE NUMBER</b>	<b>OFFICE</b>	<b>E-MAIL ADDRESS</b>
Wayde Carter	207-454-1057	326	rcarter@wccc.me.edu

**OFFICE HOURS:** Tues 11-1200 330-4 Thurs 11-12 320-430 by appt

TEXT: None Required. All text materials will be provided by instructor.

**COURSE DESCRIPTION:** In this course students will work scenarios to improve critical thinking and decision-making skills. Students will assume the roles of Law Enforcement Officers and develop the following skill set. Critical thinking, decision making, command presence, de-escalation, communication, interview and interrogation, use of force, search and seizure, physical restraint and control, vehicle stops, surveillance, crime scene processing, and leadership.

**COURSE ACTIVITIES:** Command Presence, Traffic Stops, Felony Stops and Arrests, Handcuffing, Milo Range Firearms Qualifications, Milo Use of Force Simulator, Crime Scene Processing, Finger Printing, Crime Scene Photography, Serving Search Warrants, Fish and Game Violations, License Checks, Writing Warnings and Summonses, and Ethical Decision Making. Students will also be required to complete a ride along with two different agencies.

Objectives:

1. Student will learn and demonstrate how to have a command presence.
2. Student will learn and demonstrate de-escalation skills.
3. Student will learn and demonstrate the ability to manage critical incidents.
4. Students will learn and demonstrate safe handling and proficient use of weapons on Milo Simulator.
4. Students will learn and practice appropriate use of force on Milo Simulator and during physical restraint and control exercises.
5. Students will learn and demonstrate how to conduct traffic stops and felony stops.
6. Students will learn and demonstrate surveillance skills.

## GRADING SCALE:

A+ 97-100 A 94-96 A- 90-93 B+ 87-89 B 84-86 B- 80-83 C+ 77-79 C 74-76 C- 70-73 D+ 67-69 D 64-66 D- 60-63 F 59 and below

**ATTENDANCE POLICY:** When students enroll in a course, they obligate themselves for all the work that is assigned. Punctual and regular attendance is vital to the discharge of this obligation. Students are responsible for all assigned work in the course; absences, excused or unexcused, do not absolve them from this responsibility.

At the beginning of the term, the instructor will distribute information on the college's attendance policy, including an explanation of the instructor's grade penalties, if any, that result from failure to comply with the policy. An unsatisfactory attendance record will usually adversely affect the final grade recorded for the course. Excessive absences will also result in administrative withdrawal from the course. The student is responsible for knowing the following attendance policy of the college:

1. In standard academic courses (1-4 credit hours), students may not be absent more than ten percent of the hours the course meets during the term. When a student's absenteeism exceeds this number, the instructor will refer the student to the Associate Dean of Student Affairs. If the student does not adhere to guidelines set by the instructor or the Associate Dean, proper papers are available in the student services office and must be filed in timely fashion with the Registrar's Office. In on-line or hybrid courses, student attendance is measured by participating in class and engaging in an academically related activity. Examples of such activity include but are not limited to: contributing to an online discussion forum; submitting an assignment or working draft; completing an interactive tutorial and/or computer based instruction; participating in an on-line study group; taking a quiz or exam; initiating contact with a faculty member to ask a course-related question. Simply logging into an online class by itself is not sufficient. 2. Due to the frequency and extended hours in some trade programs that meet in 4 hour, daily blocks, students may not be absent for more than 6.5 percent of the hours the course meets during the term or a total of five (5), 4 hour classes per semester. 3. The instructor must counsel the student that excessive absences will lead to an administrative withdrawal. Additional remedies and obligations, such as mandatory tutoring or time spent in the study center, may be imposed by the instructor or student success team. 4. Any tardiness up to five (5) minutes will be counted as one-half of an absence, and a tardiness of more than five minutes will count as a full absence. 5. The student will be counted absent if he/she leaves class early without prior instructor permission.

6. When dropped from a course for poor attendance, the student may appeal to the Academic Dean for readmission if he/she feels there is justification for the absences. It is the student's responsibility to immediately contact the Academic Dean concerning the appeal for readmission. The student may be required to provide written evidence to substantiate legitimate reasons for being absent. 7. If the student anticipates extensive absences, he/she must notify the Associate Dean of Student Affairs in writing immediately. A Student Success Team will then be convened to devise a strategy to enhance his or her likelihood of success.

**COURSE REQUIREMENTS:** Students will be required to attend all class sessions. Due to the nature of this class it is imperative that you successfully complete all scenarios. This is mostly a scenario-based class and students will be graded on their progress in the handling of each scenario. It is very time consuming to set up scenario-based training and students who miss may receive a zero for that scenario. Students must show up to class in appropriate professional attire. (students will be given a list when signing up for this class) Due to the nature of this class students will be required to be professional, focused, and prepared physically and mentally for these simulated activities. All personal electronics will be turned to silent and will not be allowed during scenarios unless permission is granted by the instructor at the beginning of that class.

**OTHER INFORMATION:** Criminal Justice careers require working in physically and emotionally charged situations. We will be testing each of your skills and helping you gain confidence as you progress through this class. We will provide a safe environment for you to learn from mistakes. This class is designed to introduce the student to what it will be like working in a criminal justice capacity in many different critical incident scenarios. If at any time during a scenario you feel unsafe, mentally or physically unable to continue, please let the instructor know. We will help you work through these challenges.

## **STUDENTS WITH DISABILITIES**

**Accessibility Statement:** WCCC does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services or activities. In accordance with Section 504 of the Rehabilitation Act of 1973 (CRF 34Part 104) and Title II of the Americans with Disabilities Act (ADA and the Amendments of Americans with Disabilities Acts (AADA) of 2008 &2010, WCCC is committed to assisting qualified students with disabilities achieve their individual goals. Students with disabilities who need academic accommodations must contact the Accessibility & Administrative Specialist, at 454-1093 or at his/her office in TRIO.

## **ACADEMIC ETHICS**

Honesty in all academic work is expected at WCCC. Any student who is suspected of academic dishonesty will face investigation and possible disciplinary action. Academic dishonesty includes, but is not limited to, using unauthorized aids; copying another person's work on exams, quizzes and assignments; and taking language, information or ideas from another person or source without noting the appropriate reference. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the class instructor. In addition to other possible disciplinary sanctions that may be imposed as a result of academic misconduct, the instructor has the authority to assign an F or zero for an activity, or to assign an F for the course. Additional possible disciplinary sanctions may include dismissal from the college.