

Academic and Curriculum Committee

Minutes

September 24, 2019

Next meeting – October 1, 2019

Board Room 11:15 am– 12:15 pm

Present:

Cindy Moholland, Linda Levesque
Elizabeth Sullivan, Kelly Peters, Molly McDonald, Travis Stepan
Ron O’Brien, Randy McCormick, Greg Johnson
Darin McGaw, Mel Adams, Anne Donahue Donna Geel

MINUTES

May 7, minutes – Motioned by Travis, 2nd Ron O’Brien

❖ **Approved by Committee: Unanimous**

Randy McCormick

NEW BUSINESS

- ❖ Review of ACC By-Laws: Membership language/Ensure reps from Departments/Job titles – Randy will review past minutes and information about
- ❖ Election of Chair and Vice Chair
 - CHAIR - Randy McCormick** – Motioned by Cindy Moholland, 2nd Anne Donahue
 - **Approved by Committee: Unanimous**
 - VICE CHAIR - Molly McDonald** – Motioned by Kelly Peters, 2nd Cindy Moholland
 - **Approved by Committee: Unanimous**
- ❖ Volunteer for recording minutes – no volunteers, Darin will check the possibility of a work-study.
- ❖ 2019 – 2020 ACC Meeting Calendar – review, Randy will send out Outlook invitations for the committee.
- ❖ First Reading of proposals at this first meeting? Subject to the will of the Committee

Randy McCormick

ONGOING BUSINESS

- ❖ Update: Course Change Proposal: HTG 152 reduce credits to meet MCCC credit max
 - Todd and students will be meeting with Dead River and V.L. Tammaro next month separately in the lab, and then they will go to the respective businesses. At that time Todd & Darin will discuss what the businesses want the business need in a heating program.
- ❖ New Links on the ACC Portal for Approved Policies and Curriculum Changes
 - Please review the portal for information on the ACC.
- ❖ Proposals in the works for 2019 – 2020?
 - Revise DRG syllabi to reflect the Creative Arts Learning Outcomes – handout, please read before next meeting.
 - Early Childhood Education – Linda Levesque
 - Medical Assisting – Cindy Moholland
 - CMJ101 & 102 changes and possibly a course on physical fitness – Wayde Carter
 - Math course will be renamed – Travis Stepan

Randy McCormick

ADJOURNMENT – 11:42 AM