Appendix C

Washington County Community College
Discover Choices • Create Success

Program Proposal Form

☐ **NEW PROGRAM**: Refer to the requirement checklist found in Appendix D.

☑ **CHANGE** or ☐ **DELETION**, attach a statement of justification to this form.

For Change / Deletion Proposals:

Indicate type of change(s) - Check all that apply:

☐ Title ☑ Number ☐ Prerequisite(s) ☑ Credit Hours ☑ Description ☐ Deletion ☐ Other

Please provide a *brief* description of the proposed change or deletion:

Replace ADV113 Ropes Course Facilitation (1 credit) with new course ADV114 Ropes Course Facilitation (2 credits) as requirement in Adventure Recreation and Tourism. Please see attached justification for more information...

For New Program Proposals:

Proposed Program Name: _____

Department: _____

☐ **Certificate** ☐ **Associate of Arts** ☐ **Associate of Science** ☐ **Associate of Applied Science**

Total Credit Hours: _____

Prerequisites: _____

Associated Fees: _____

Associated Library/AV materials: _____

Program(s) affected: _____

Please use rationale, format and responses that are consistent with college and MCCS policies. Course fees require a documented and itemized list of expenses per student and will require an application to the MCCS Board for approval. When appropriate attach current catalogue listing.

Department Chairs and Academic Dean Signatures and Chair Initials

Signatures of department heads affected by this proposal and the Academic Dean must be obtained prior to submission. Signatures denote consultation only.

Submitted by: Scott Fraser _____ Cynthia Monalland

_____ _____

Academic Dean: _____ **A.C.C. Chair Initials & Date:** RLM'C 1-15-2020

Academic and Committee Chair Signature

Signature of the Chair denotes that the proposal has been approved by the ACC.

Randal L. McComish _____ FEB. 4, 2020

Academic & Curriculum Committee Chair **Date**

Final Approval Signature

Susan L. Mingo _____ 02/07/20

WCCC President **Date**