

Proposed Revision to the Membership By-Laws

a. Membership

Committee membership consists of a majority of faculty members. Faculty members will number nine (9): three (3) department chairs and two (2) permanent faculty from each of the departments. The Academic Dean, Dean of Enrollment and Student Services, and the Coordinator of Enrollment and Student Services are standing voting members on the committee. There will be 1 at-large volunteered or nominated staff member. If more than one at-large staff member moves forward, a staff election will occur coordinated by the Academic Dean's office. **If no staff member volunteers, the College President will assign a staff member to the committee.**

Faculty will appoint their department representatives through an election conducted and supervised by the Academic Dean's office. This election should take place prior to the end of the academic year. If faculty members cannot complete their term, the Dean will facilitate a vote to appoint a faculty member from that department to complete the term. If more than two faculty members from the same department volunteer, a vote will occur in that department to choose a representative.

In situations where no faculty member has volunteered for the committee, the College President will contact the Faculty Association leadership to solicit faculty participation on the committee. If still no faculty member volunteers, the College President may assign a faculty member to the committee. However, no faculty member may be assigned to more than two committees; program advisory/craft committees shall count as one of these committees. (This is in accordance with Article 7.C of the MEA Faculty Contract).

The Chair of the Academic & Curriculum Committee is a faculty member voted in by a majority of the committee on a yearly basis.

The Vice Chair of the Academic and Curriculum Committee is a faculty member voted in by a majority of the committee on a yearly basis.

In order to maintain committee membership no more than three (3) absences per academic year are permitted.