

Academic and Curriculum Committee

Minutes: October 1, 2019

Next meeting – Nov 5, 2019 Board Room 11:15 am– 12:15	
Present: Randy McCormick, Molly McDonald, Ron O’Brien, Travis Stepan, Anne Donahue, Darin McGaw, Greg Johnson, Donna Geel, Elizabeth Sullivan, and Kelly Peters	
MINUTES Sept 24, 2019 <ul style="list-style-type: none"> ❖ Approved by Committee at the end of the meeting: Unanimous 	Randy McCormick
NEW BUSINESS Quorum Question <ul style="list-style-type: none"> ❖ Discussion on whether a quorum for voting purposes exists if a department is not represented even if the minimum number of members (9) are present to vote. 	Molly McDonald
Selection of Meeting Recorder <ul style="list-style-type: none"> ❖ Kelly volunteered to take the minutes for the 2019/20 school year 	Randy McCormick
DRG 124, 126 & 127 Course Change Proposal – FIRST READ <ul style="list-style-type: none"> ❖ Added the Creative Art Learning Outcomes to all three syllabi to fulfill the program requirements. ❖ Darin needs to get approval that this course does fulfill the Creative Arts requirement. ❖ Since WCCC has accepted this course as a fulfillment of the Creative Arts requirement, advisors should be informed that DRG 124, 126 & 127 can be used as a general course elective for the AA to fulfill the Creative Arts requirement. 	Randy McCormick
Change in Course Proposal Checklist <ul style="list-style-type: none"> ❖ The current checklist does not include “Attach Learning Outcomes.” ❖ Since all faculty need to use the standard syllabus template that has the learning outcomes for the course, the current checklist should be revised to include “Attached Syllabus” instead of “Attached Outline.” 	Darin McGaw
ONGOING BUSINESS Membership By-Laws <ul style="list-style-type: none"> ❖ Last year, the committee reviewed a revised draft of the membership by-law requirements. This was put aside and not approved. ❖ Language changes and added policy from the MEA contract has been added to the revised draft. ❖ Briefly discussed the process for appointing members each year – it was suggested that new membership for the next calendar year should occur in April. 	Randy McCormick
ACC Academic Policy Sub-Committee <ul style="list-style-type: none"> ❖ Randy, Darin, and Kelly volunteered to be on the sub-committee for this year 	Randy McCormick
New Faculty <ul style="list-style-type: none"> ❖ Randy has contacted the new faculty to explain the role and duties of the ACC and to welcome the new faculty to WCCC. 	Randy McCormick
ADJOURNMENT – 11:55 AM	