

Course Proposal Form

NEW COURSE: Refer to the requirement checklist found in Appendix B.

CHANGE or DELETION, attach a statement of justification to this form.

For Change / Deletion Proposals:

Indicate type of change(s) - Check all that apply:

Title Number Prerequisite(s) Credit Hours Description Deletion Other

Type of course: Required for major General Education Elective CED Course

Please provide a **brief** description of the proposed change / deletion:

Deducting 3 credits from Heating II to meet MCCS credit standards, To align with the 36 overall credits.

For New Course Proposals:

Proposed Course Code HT6152 Course Name: Heating Tech II

Credit Hour Breakdown: ___ Lecture, ___ Lab, ___ Shop, ___ Other, please explain: _____

12 credits to 9 credits

Prerequisites: Heating I

Associated Fees: _____

Associated Library/AV materials: _____

Program(s) affected: Heating Technology

Please use rationale, format and responses that are consistent with college and MCCS policies. Course fees require a documented and itemized list of expenses per student and will require an application to the MCCS Board for approval. When appropriate attach current catalogue listing.

Department Chairs and Academic Dean Signatures and Chair Initials

Signatures of department heads affected by this proposal and the Academic Dean must be obtained prior to submission. Signatures denote consultation only.

Submitted by: Todd A. Cushing [Signature]

Academic Dean: [Signature] A.C.C. Chair Initials & Date: RLM C-1-21-2020

Academic and Committee Chair Signature

Signature of the Chair denotes that the proposal has been approved by the ACC.

Randall L. McCormick MARCH 3, 2020
Academic & Curriculum Committee Chair Date

Final Approval Signature

Susan M. Mudge 03/12/20
WCCC President Date