

### Course Proposal Form

NEW COURSE: Refer to the requirement checklist found in Appendix B.

CHANGE or  DELETION, attach a statement of justification to this form.

**For Change / Deletion Proposals:**

Indicate type of change(s) - Check all that apply:  
 Title  Number  Prerequisite(s)  Credit Hours  Description  Deletion  Other

Type of course:  Required for major  General Education Elective  CED Course

Please provide a **brief** description of the proposed change / deletion:  
 Change prerequisites for CTT260 (Computer Capstone) to (CTT120 or CTT130), CTT245, CTT100, CTT110 all passed with a C or better, or approval of instructor.

**For New Course Proposals:**

Proposed Course Code \_\_\_\_\_ Course Name: \_\_\_\_\_

Credit Hour Breakdown: \_\_\_ Lecture, \_\_\_ Lab, \_\_\_ Shop, \_\_\_ Other, please explain: \_\_\_\_\_

Prerequisites: \_\_\_\_\_

Associated Fees: \_\_\_\_\_

Associated Library/AV materials: \_\_\_\_\_

Program(s) affected: \_\_\_\_\_

*Please use rationale, format and responses that are consistent with college and MCCS policies. Course fees require a documented and itemized list of expenses per student and will require an application to the MCCS Board for approval. When appropriate attach current catalogue listing.*

**Department Chairs and Academic Dean Signatures and Chair Initials**

*Signatures of department heads affected by this proposal and the Academic Dean must be obtained prior to submission. Signatures denote consultation only.*

Submitted by: George E. Chmielecki Cynthia Manalanda

Academic Dean: [Signature] A.C.C. Chair Initials & Date: RM/C 2-25-2020

**Academic and Committee Chair Signature**

*Signature of the Chair denotes that the proposal has been approved by the ACC.*

Randal L. McCormick APRIL 7, 2020  
 Academic & Curriculum Committee Chair Date

**Final Approval Signature**

Susan J. Mungie 04-09-20  
 WCCC President Date