

Course Proposal Form

NEW COURSE: Refer to the requirement checklist found in Appendix B.

CHANGE or **DELETION**, attach a statement of justification to this form.

For Change / Deletion Proposals:
<p>Indicate type of change(s) - Check all that apply:</p> <p> <input type="checkbox"/> Title <input type="checkbox"/> Number <input checked="" type="checkbox"/> Prerequisite(s) <input type="checkbox"/> Credit Hours <input type="checkbox"/> Description <input type="checkbox"/> Deletion <input type="checkbox"/> Other </p>
<p>Type of course: <input checked="" type="checkbox"/> Required for major <input type="checkbox"/> General Education Elective <input type="checkbox"/> CED Course </p>
<p>Please provide a <i>brief</i> description of the proposed change / deletion: Change prerequisites for CTT255 (Server Operating Systems) to CTT110, and CTT140 all passed with a C or better, or approval of instructor.</p>

For New Course Proposals:
<p>Proposed Course Code _____ Course Name: _____</p>
<p>Credit Hour Breakdown: ___ Lecture, ___ Lab, ___ Shop, ___ Other, please explain: _____</p> <p>_____</p>
<p>Prerequisites: _____</p>
<p>Associated Fees: _____</p>
<p>Associated Library/AV materials: _____</p>
<p>Program(s) affected: _____</p> <p><i>Please use rationale, format and responses that are consistent with college and MCCS policies. Course fees require a documented and itemized list of expenses per student and will require an application to the MCCS Board for approval. When appropriate attach current catalogue listing.</i></p>

Department Chairs and Academic Dean Signatures and Chair Initials
<p><i>Signatures of department heads affected by this proposal and the Academic Dean must be obtained prior to submission. Signatures denote consultation only.</i></p>
<p>Submitted by: <u>George E. Chmielecki</u> <u>Cynthia Mahallan</u></p> <p><i>George E. Chmielecki</i> _____</p>
<p>Academic Dean: <u>[Signature]</u> A.C.C. Chair Initials & Date: <u>PLMC2-25-2020</u></p>

Academic and Committee Chair Signature
<p><i>Signature of the Chair denotes that the proposal has been approved by the ACC.</i></p>
<p><u>Ronald L. McComick</u> <u>APRIL 7, 2020</u></p> <p>Academic & Curriculum Committee Chair Date</p>

Final Approval Signature
<p><u>Susan J. Mergio</u> <u>04-09-20</u></p> <p>WCCC President Date</p>