

### Course Proposal Form

**NEW COURSE:** Refer to the requirement checklist found in Appendix B.

**CHANGE** or  **DELETION**, attach a statement of justification to this form.

**For Change / Deletion Proposals:**

**Indicate type of change(s) - Check all that apply:**  
 Title  Number  Prerequisite(s)  Credit Hours  Description  Deletion  Other

**Type of course:**  Required for major  General Education Elective  CED Course

**Please provide a *brief* description of the proposed change / deletion:**  
 Remove CTT150 Microcomputer Hardware II as a requirement for obtaining the AAS degree in Computer Technology. (This requirement will be replaced by new Introduction to Network Security course.)

**For New Course Proposals:**

**Proposed Course Code** \_\_\_\_\_ **Course Name:** \_\_\_\_\_

**Credit Hour Breakdown:** \_\_\_ Lecture, \_\_\_ Lab, \_\_\_ Shop, \_\_\_ Other, please explain: \_\_\_\_\_

**Prerequisites:** \_\_\_\_\_

**Associated Fees:** \_\_\_\_\_

**Associated Library/AV materials:** \_\_\_\_\_

**Program(s) affected:** \_\_\_\_\_

*Please use rationale, format and responses that are consistent with college and MCCS policies. Course fees require a documented and itemized list of expenses per student and will require an application to the MCCS Board for approval. When appropriate attach current catalogue listing.*

**Department Chairs and Academic Dean Signatures and Chair Initials**

*Signatures of department heads affected by this proposal and the Academic Dean must be obtained prior to submission. Signatures denote consultation only.*

**Submitted by:** George E. Chmielecki Cynthia Monahan

George E. Chmielecki \_\_\_\_\_

**Academic Dean:** [Signature] **A.C.C. Chair Initials & Date:** RMC 2-25-2020

**Academic and Committee Chair Signature**

*Signature of the Chair denotes that the proposal has been approved by the ACC.*

Randal L. Mc Cormick APRIL 7, 2020

**Academic & Curriculum Committee Chair** **Date**

**Final Approval Signature**

Susan L. Mingo 04-09-20

**WCC President** **Date**