

STUDENT FERPA CONSENT TO RELEASE INFORMATION FORM

In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended, Washington County Community College (WCCC) will not release certain information from your student records to a third party, such as information on grades, billing, tuition and fees assessments, financial aid (including scholarships, grants, work-study, or loan amounts) and other student record information. This restriction applies, but is not limited, to your parents, spouses, or a sponsor/agency.

You may, at your discretion, grant WCCC permission to release information about your student records to a third party by completing and submitting this form to the Office of Enrollment Services. Please note that your authorization to release information has *no expiration date*; however, you may revoke your authorization at any time by submitting a written request to the same office. **Note:** for any third party designee you name on this form, this release overrides all FERPA directory suppression information that you have set up in your student record. **WCCC may share Educational Records with those people who claimed you on last year's income tax returns, regardless of permissions granted in this form.**

STUDENT INFORMATION

Student Name: _____ WCCC ID # _____
 Mother's Maiden Name: _____ Student Date of Birth: _____
 SSN (Last 4 Digits) _____

THIRD PARTY INFORMATION

Name: _____ Relationship: _____
 Current Mailing Address: _____
 Telephone Number: _____ SSN (Last 4 Digits) _____

Record/Purpose of Release:
 Account/Billing Financial Aid Academic Code of Conduct Other: _____

Name: _____ Relationship: _____
 Current Mailing Address: _____
 Telephone Number: _____ SSN (Last 4 Digits) _____

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Name: _____ Relationship: _____
 Current Mailing Address: _____
 Telephone Number: _____ SSN (Last 4 Digits) _____

Record/Purpose of Release:
 Account/Billing Financial Aid Academic Code of Conduct Other: _____

Signature of Student _____ Date _____